

*This guidance document is advisory in nature but is binding on an agency until amended by such agency. A guidance document does not include internal procedural documents that only affect the internal operations of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules and regulations made in accordance with the Administrative Procedure Act. If you believe that this guidance document imposes additional requirements or penalties on regulated parties, you may request a review of the document.*

## **Wastewater Treatment Facility Operator Certification Application and Examination Fact Sheet**

An applicant wishing to obtain certification as a wastewater treatment operator is required to submit to the Nebraska Department of Environment and Energy (NDEE) a completed [Application for Certification and Examination](#) which contains information regarding education and work experience along with the respective application fee prescribed in [Title 197- Appendix C](#). After receipt of the application, the Department will review the application. If an application is denied, or you are ineligible for certification, the NDEE will notify you in writing and explain the reason for denial or ineligibility. Upon notice of denial or ineligibility, you may request a hearing following the procedures referred to in Chapter 11 of [Title 197 – Rules and regulations for the Certification of Wastewater Treatment Operators in Nebraska](#).

A minimum of four (4) examinations per year will be scheduled across the state. All applications received less than thirty days prior to a [scheduled examination date](#) may be held for the next scheduled examination date.

Applicants must attain a minimum grade of seventy percent (70%) for passage of an examination. You will be notified regarding the examination results by the Department in writing as soon as the results of the examination are available. If you fail an examination, you may be re-examined at a subsequent examination. Applicants desiring to be re-examined must submit their application together with the retesting fee as prescribed in Appendix C. Applicants failing three (3) exams in succession must obtain a minimum of 10 hours (1 CEU) of applicable training prior to retesting.

Certificates of an equivalent class may be issued, without examination, to any operator applying for certification who holds a valid certificate from another recognized wastewater operator certification program having requirements for certification that the Director considers similar to the standards established in the regulations. To apply for certification by reciprocity, an Application for Certification and Examination and application fee must be submitted to the Department. Certification by reciprocity is not available for a person whose certification has been denied, revoked or suspended.

### **Related pages and URL addresses on this web site:**

Wastewater Treatment Facility Operator Training & Certification Program (main page):  
<http://dee.ne.gov/NDEQProg.nsf/OnWeb/WTFOCT>

Title 197: [http://dee.ne.gov/RuleAndR.nsf/Title\\_197.xsp](http://dee.ne.gov/RuleAndR.nsf/Title_197.xsp)

Scheduled examination dates: <http://dee.ne.gov/NDEQProg.nsf/OnWeb/Train05>

The URL of this fact sheet: <http://dee.ne.gov/Publica.nsf/pages/10-023>