**Attachment A**

**2024 Nebraska Weatherization Assistance Program Application**

Nebraska Department of Environment and Energy

245 Fallbrook Blvd, Suite #100

Lincoln, NE 68521

1. Entity Type: Non-Profit - must submit copy of organization’s Articles of Incorporation & Bylaws

Public

Unit of Government

|  |  |  |
| --- | --- | --- |
| 1. | Organization |  |
| 2. | Application Date |  |
| 3. | Tax ID |  |
| 4. | Unique Entity ID |  |
| 5. | Address |  |
| 6. | Contact Person |  |
| 7. | Title |  |
| 8. | Telephone |  |
| 9. | E-Mail |  |
| 10. | Web Page |  |

2. Does the applicant have prior experience providing weatherization services as a sub-grantee through the Weatherization Assistance Program for Low-Income Persons (10 CFR Part 440)?

🞏 Yes, for how long? \_\_\_\_\_ years

🞏 No

**APPLICATION SUBMISSION CHECKLIST**

**FOR EXISTING AND NEW AGENCIES**

(All items listed below must be in the package in the order listed)

|  |  |  |  |
| --- | --- | --- | --- |
|  | Applicant has submitted (1) one original and two (2) copies of the RFP response | | Page 5 (Proposal Requirements; RFP; I. P.) |
|  | Timely submission to proper contact | | Page 4 (Proposal Submission; RFP; I.J.) |
|  | CPA’s Audit Report or CPA’s Review of Financial Statements | | Page 25 (Right to Audit; RFP; IV. H.) Page 26 (Subrecipient eligibility; RFP; V. C.4. to 6.) |
|  | Experience of Management and Administration Personnel | | Page 1 (Evaluation Criteria; 1.1.1) |
|  | Field Operations Staff Weatherization Experience | | Page 2 (Evaluation Criteria; 1.1.1) |
|  | Board of Directors Experience and Oversight | | Page 2 (Evaluation Criteria; 1.1.1) |
|  | Weatherization Program Experience   * Energy Audit Experience & Training * Building Analysis & Diagnostics Experience & Training * Energy Retrofit Installation Experience & Training * Project Inspection and Quality Control Experience & Training | | Page 3 (Scoring by Criteria – Weatherization Program Experience & Readiness; 1.1.2) |
|  | Other Staff Certifications & Trainings | | Page 3 (Scoring by Criteria – Weatherization Program Experience & Readiness; 1.1.2) |
|  | Weatherization Tools & Equipment | | Page 4 (Scoring by Criteria – Weatherization Program Experience & Readiness; 1.1.2) |
|  | Training & Technical Assistance Plan | | Page 4 (Scoring by Criteria – Weatherization Program Experience & Readiness; 1.1.2) |
|  | External Audit of Federal Funds | | Page 4 (Scoring by Criteria – Finance; 1.1.3) |
|  | External Monitoring of Federal Funds | | Page 4 (Scoring by Criteria – Finance; 1.1.3) |
|  | Central Contract Registry | | Page 5 (Scoring by Criteria – Finance; 1.1.3) |
|  | Excluded and Debarred Contractor | Page 5 (Scoring by Criteria – Finance; 1.1.3) | |
|  | Internal Fiscal Controls | Page 5 (Scoring by Criteria – Finance; 1.1.3) | |
|  | Fiscal Oversight Bylaws Committee | Page 5 (Scoring by Criteria – Finance; 1.1.3) | |
|  | Clearing House Submission of Single Audit (for current WAP sub grantees only) | Page 5 (Scoring by Criteria – Finance; 1.1.3) | |
|  |  |  | |
|  | Business Description and Vision | Page 5 (Scoring by Criteria – Program Design & Implementation; 1.1.4) | |
|  | Description of Proposed Service Territory | Page 5 (Scoring by Criteria – Program Design & Implementation; 1.1.4) | |
|  | Description of Services | Page 5 (Scoring by Criteria – Program Design & Implementation; 1.1.4) | |
|  | Organization and Management | Page 6 (Scoring by Criteria – Program Design & Implementation; 1.1.4) | |
|  | Financial Management | Page 6 (Scoring by Criteria – Program Design & Implementation; 1.1.4) | |
|  | References | Page 6 (Scoring by Criteria – Program Design & Implementation; 1.1.4) | |

Applicant’s Organization Name

Name:

Title:

Date:

NDEE Staff Threshold Review & Approved:

Name:

Title:

Date: