



Well and Septic Evaluation General Information

The Nebraska Well and Septic Loan Evaluation program requires both the well and wastewater treatment system to be evaluated. The information is required for all systems on the premises. The fee is the same each time an evaluation is requested. The Department always evaluates both the water supply and the onsite wastewater treatment system, even if only one is requested.

Follow this link to print a current application:

<http://dee.ne.gov/NDEQProg.nsf/OnWeb/WSLE>

Below you will find an overview of the required items.

1. Documentation verifying the capacity and construction material of the septic tank must be submitted in all cases. All septic tanks not pumped within the last 3 years must be pumped and a receipt provided that indicates the construction material and the number of gallons pumped.
Tip: Ask the pumping company the questions on the application that pertain to the septic system.
2. A complete application. All areas must be filled in including a detailed map.
3. \$100 payment by check or money order must be submitted with the application. Electronic payments are not available.
4. A representative familiar with the property's water supply and wastewater treatment system must be onsite during the evaluation.
5. Water samples will be collected from inside the home (i.e. kitchen tap and/or bathroom sink). Water samples will also be collected from the R.O. unit if installed. The water must run for 15 - 30 minutes prior to sampling.
6. Registration numbers and forms must be submitted for all wells and wastewater treatment systems on the property. See the links below to search for the registration information.

7. Please include the name, phone number, and e-mail address of the person to contact to schedule the evaluation.
8. Contact information must be provided for all parties requesting a copy of the evaluation.
9. Applications submitted without \$100 payment or that are missing information will not be processed and will be returned to the sender.

From the time a complete application is received it takes approximately 3 weeks.

Time may vary due to lack of information, laboratory results, consultation with the Department of Natural Resources, or consultation with NDEE regarding the water supply or the wastewater treatment system.

Please submit the completed application, \$100 payment, septic pumping receipt, and registration forms to the address found on the last page of the application.

Well and Septic Loan Evaluation Program – link to the most current application

<http://dee.ne.gov/NDEQProg.nsf/OnWeb/WSLE>

Water Well Standards Program

<http://dee.ne.gov/NDEQProg.nsf/OnWeb/WWS>

(402) 471-4982

Wastewater treatment system registration

http://deq-iis.ne.gov/zs/owt/main_reg.php

E-mail: ndee.moreinfo@nebraska.gov

(402) 471-4285

Department of Natural Resources (DNR) – Well registration

<http://nednr.nebraska.gov/dynamic/wells/Menu.aspx>

(402) 471-2363



Good Life. Great Resources.

DEPT. OF ENVIRONMENT AND ENERGY

Please Print Legibly

APPLICATION FOR EVALUATION OF INDIVIDUAL WATER SUPPLY AND WASTEWATER TREATMENT SYSTEM

Not for use in the following counties: Douglas, Hall, Hamilton, Lancaster, and Merrick

DIRECTIONS: All information must be provided before an onsite evaluation will be conducted. **Failure to supply all of the information will cause the application to be returned.** If you have any questions concerning completion of the application, please contact the appropriate inspector based on the county location of the property. (See page 5.)

Applicant Type:	<input type="checkbox"/> Buyer	<input type="checkbox"/> Seller	<input type="checkbox"/> Agent	<input type="checkbox"/> Other
Applicant Phone:		Applicant E-mail:		
Applicant Name:	Last:	First:	Middle/MI:	
Applicant's Current Mailing Address:	Street/PO Box:			Zip:
	City:	State:		
Address of Property to be Inspected:	Street:			County:
	City:	State:	Zip:	
Property Legal Description:				
Directions to Property:				
Results of Evaluation should be sent to (include individuals needing a copy of the report):				
Name		Company		E-mail or Mailing Address
Contact Information to Schedule an Appointment for the Evaluation:	Name:			
	Phone Number:			
	E-mail Address:			
Seller's Name:				

PART A: HOUSE INFORMATION		
Number of bedrooms in house:	_____ bedrooms	
Is house presently occupied?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
If no, how long has house been vacant?	_____	
Does home have:	Garbage disposal <input type="checkbox"/> Yes <input type="checkbox"/> No	Large tub (> 50 gallons) <input type="checkbox"/> Yes <input type="checkbox"/> No
	Reverse osmosis <input type="checkbox"/> Yes <input type="checkbox"/> No	Water softener <input type="checkbox"/> Yes <input type="checkbox"/> No
	Heat pump discharge <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, discharges to: <input type="checkbox"/> Surface <input type="checkbox"/> Underground
	Geothermal well <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, year constructed: _____ <input type="checkbox"/> Unknown Well registration number: G-_____ <input type="checkbox"/> Not registered

PART B: WATER SUPPLY	
<input type="checkbox"/> Private or <input type="checkbox"/> Public – Name of system (List city/rural water district): _____ (If public, go to Part C)	
Year well constructed:	<input type="checkbox"/> Unknown
Department of Natural Resources well registration number: G-_____ <input type="checkbox"/> Not registered All wells constructed after 1993 are required to be registered. Submit a copy of the well registration form. To locate the well registration number, go to nednr.nebraska.gov/dynamic/wells/Menu.aspx or call 402-471-2363.	
Is the well in a well pit?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does the well have a recent history of repair or insufficient supply? If yes, attach any history or documentation of repairs performed on the well.	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are there other wells located on the property (in use or not being used)? If yes, well type (check all that apply): <input type="checkbox"/> Abandoned <input type="checkbox"/> Decommissioned <input type="checkbox"/> Irrigation <input type="checkbox"/> Livestock <input type="checkbox"/> Windmill <input type="checkbox"/> Well Pit	<input type="checkbox"/> Yes <input type="checkbox"/> No
Complete a Change of Ownership for the well if the property is being sold. Contact the Nebraska Department of Natural Resources at 402-471-2363 or dnr.nebraska.gov/sites/dnr.nebraska.gov/files/doc/ground-water/contractors/CHG-OWN2008.pdf.	

PART C: WASTEWATER TREATMENT	
<input type="checkbox"/> Private or <input type="checkbox"/> Public – Name of system (List city/wastewater facility): _____ (If public, go to Page 4)	
Type of system:	<input type="checkbox"/> Lagoon <input type="checkbox"/> Septic tank & drainfield <input type="checkbox"/> Septic tank & mound <input type="checkbox"/> Cesspool <input type="checkbox"/> Other
Year system constructed:	<input type="checkbox"/> Unknown Modified after 1/1/2004? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown
Nebraska Department of Environment & Energy Registration/Permit number: _____ <input type="checkbox"/> Not registered Installer's name: _____ <input type="checkbox"/> Unknown All wastewater treatment systems constructed after 1/1/2004 are required to be registered. Submit a copy of the onsite system registration form. To locate the onsite system registration/permit number, go to deq-iis.ne.gov/zs/owt/index.html or call 402-471-4285.	
Is all household wastewater from laundry, kitchen, and bath facilities routed through the septic tank/lagoon? If no, explain:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have there been any problems with the wastewater treatment system? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain:	

Complete the corresponding section for the type of system indicated in Part C.

Lagoon Information	
Dimensions:	surface area

Septic Tank Information			
Is the septic tank less than 3 years old?		<input type="checkbox"/> Yes – Submit registration information. Go to next table. <input type="checkbox"/> No – Continue with next question.	
Has the septic tank been pumped in the last 3 years?		<input type="checkbox"/> Yes – Submit copy of septic pumping receipt from a Nebraska certified pumper that includes the number of gallons pumped and the construction material of the septic tank. Continue with next question. <input type="checkbox"/> No – Schedule the septic tank to be pumped.	
Date septic tank last pumped: (must be within the last 3 years)		Name of Nebraska certified pumper:	
Total liquid capacity of septic tank:	gallons		
Construction material of septic tank:	<input type="checkbox"/> Concrete	<input type="checkbox"/> Fiberglass	<input type="checkbox"/> Plastic
	<input type="checkbox"/> Concrete block or brick	<input type="checkbox"/> Other, explain:	

Drainfield / Mound Information			
Drainfield type (check all that apply):	<input type="checkbox"/> Subsurface field (Complete Part 1)	<input type="checkbox"/> Mound system (Complete Part 2)	<input type="checkbox"/> Surface discharge (Go to Page 4)
Part 1 – Subsurface Field Information			
Total number and length of lateral lines:	Number:	<input type="checkbox"/> Unknown	Length: feet
Is there a distribution box?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown		
Part 2 – Mound System Information			
Dimensions:	Height: feet	Width: feet	Berm: feet
Is there a distribution box?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown		

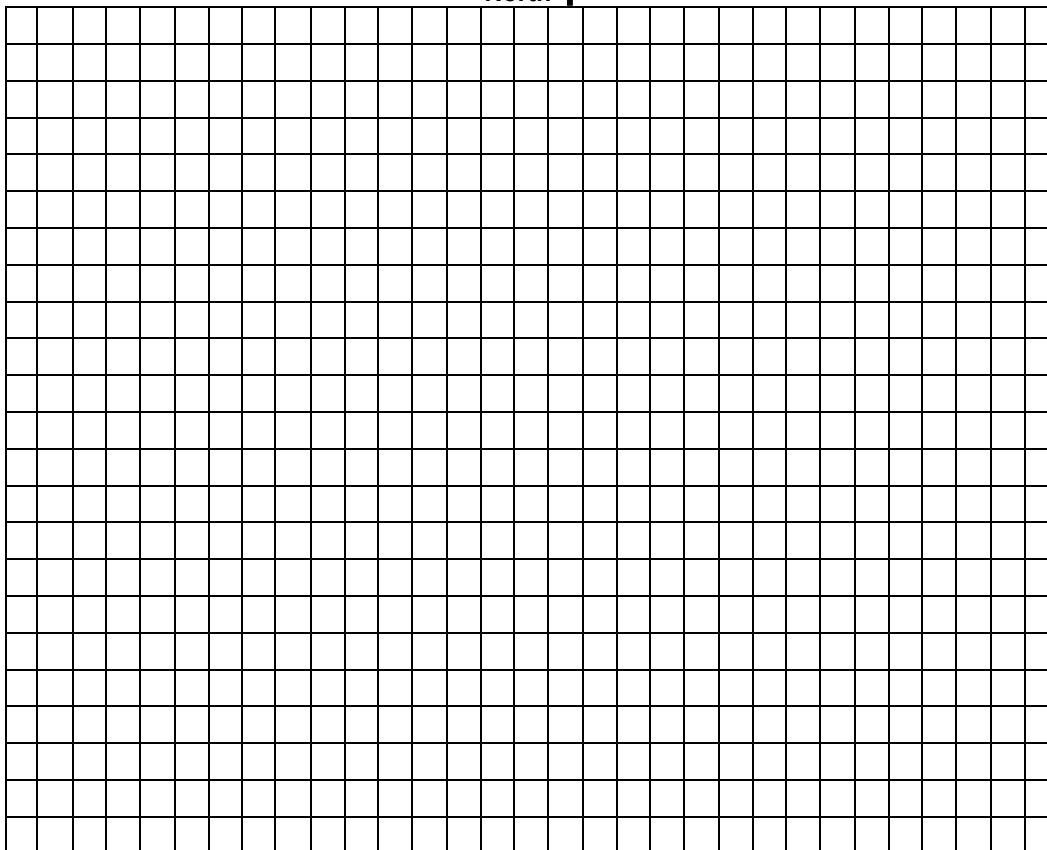
Overall illustration of home site. This sketch must be completed prior to review by the Department. Applications will be returned without a detailed map.

The following information must be included in the drawing below.

1. Indicate the location of all structures, wells, abandoned wells, surface waters, water and suction lines on the property, and provide the distances between each.
2. If there is a septic tank, indicate the location, the lengths and directions of the underground septic drainfield or mound system, and/or the location of any surface discharge.
3. If there is a lagoon, indicate the location.
4. Indicate all possible sources of contamination of the well within a 100 feet radius.
5. Provide distances to the property lines.

Site Evaluation Map

North ↑



I hereby request the Nebraska Department of Environment and Energy Division of Inspection and Compliance to perform an onsite evaluation of the water supply and wastewater treatment systems on the property referenced on page 1. To the best of my knowledge, the information on this application is correct.

_____ Date

_____ Signature of Person Preparing this Application

REMINDER: Please return the application form, \$100 evaluation fee, septic pumping receipt, registration forms, and any other pertinent information to the appropriate address on the last page of the application. An onsite evaluation will be completed 2 to 3 weeks after receipt of a properly completed form.

Please return the application, the \$100 evaluation fee, and the septic pumping receipt to the address below. Electronic payments are not available. Please make the check or money order payable to the Department of Environment and Energy.

NDEE Well & Septic Evaluation
Attn: Connie Hughes
209 N 5th St
Norfolk, NE 68701

Vacant
Cell: 402-219-2601
(Burt, Colfax, Dodge, Platte, Saunders, Washington)

Ericka Sanders
Cell: 402-649-5263 | Email: ericka.sanders@nebraska.gov
(Antelope, Boone, Boyd, Cedar, Cuming, Dakota, Dixon, Holt, Knox, Madison, Pierce, Stanton, Thurston, Wayne)

Sara Rudloff
Phone: 308-530-3329 | Email: sara.rudloff@nebraska.gov
(Blaine, Brown, Cherry, Custer, Dawson, Dundy, Frontier, Furnas, Gosper, Harlan, Hayes, Hitchcock, Hooker, Keya Paha, Lincoln, Logan, Loup, McPherson, Red Willow, Rock, Thomas)

Brodie Baum
Cell: 308-631-2475 | Email: brodie.baum@nebraska.gov
(Arthur, Banner, Box Butte, Chase, Cheyenne, Dawes, Deuel, Garden, Grant, Keith, Kimball, Morrill, Perkins, Scotts Bluff, Sheridan, Sioux)

Tim Burnham
Cell: 308-390-0336 | Email: tim.burnham@nebraska.gov
(Adams, Buffalo, Franklin, Garfield, Greeley, Howard, Kearney, Nance, Phelps, Sherman, Valley, Webster, Wheeler)

Chris Sukstorf
Cell: 402-937-2266 | Email: chris.sukstorf@nebraska.gov
(Butler, Clay, Fillmore, Gage, Jefferson, Nuckolls, Polk, Saline, Seward, Thayer, York)

Mandy Kearney
Cell: 402-416-4945 | Email: mandy.kearney@nebraska.gov
(Cass, Johnson, Nemaha, Otoe, Pawnee, Platte, Richardson, Sarpy)